

## Senior Program Officer

GMT People • All Brisbane QLD



Not provided



Work type  
Full time



Contract type  
Contract

### Skills

MONITORING THE STATUS OF PROGRAM/PROJECT DELIVERABLES

MONITORING TIME

COST AND QUALITY METRICS

MANAGING AND MONITOR THE PROGRAM RISKS REGISTER

### Full job description

#### Job Requirements:

- Contract: 12 months plus a 12 month option
- **Location:** Canberra, Sydney or Brisbane
- Eligibility: All applicants must be **Australian Citizens**

#### The role:

Our client is seeking a Senior Program Officer who will be responsible for supporting the Program Director and Program Manager with program management activities e.g. across end to end delivery to monitor, track and report the status of program/project deliverables to ensure time, cost and quality metrics are in line with approved program artefacts.

#### Experience needed:

- Work with independence against established priorities, practices
- Make decisions on tasks with considerable complexity/sensitivity
- Manage relationships with stakeholders to achieve work goals
- Develop complex relationships with internal and external stakeholders
- Develop and manage project plans, including evaluation reporting
- Coordinate risk assessment and risk management activities
- Prepare Program documents, briefs, papers and presentations

### Job details



Date posted  
**06 May 2022**



Expired On  
**05 Jul 2022**



Category  
**Information Technology**



Occupation  
**Other**



Base pay  
**Not provided**



Contract type  
**Contract**



Work type  
**Full time**



Job mode  
**Standard business hours**



Career level  
**EXPERIENCED NON-MANAGER**

Does this sound like you? If so, we will be pleased to receive your application.

Click Apply Now!

If you require further information please contact Keith 0386139902 or our  
Cosnultants on 0262010100 / 0733095600